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**dalmeny**  
HOTEL & LEISURE

# Application Form

Date of application:

Department:  Kitchen  Restaurants  
 Bars  Leisure  Front office  
 Housekeeping  Other

Position or "Job Type" applied for:

## CONTACT DETAILS:

mr  mrs  miss  other

Surname: \_\_\_\_\_

Other names: \_\_\_\_\_

Address: \_\_\_\_\_

Marital Status: \_\_\_\_\_

\_\_\_\_\_

Number of dependents: \_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_

Home tel no: \_\_\_\_\_

Email: \_\_\_\_\_

## EMPLOYMENT HISTORY: (Please give details of last three jobs)

NAME AND ADDRESS OF EMPLOYER	EMPLOYED FROM / TO	POSITION HELD	SALARY;

## SCHOOL/FURTHER EDUCATION: (Please give details and results of any exams taken)

NAME OF SCHOOL / COLLEGE / UNIVERSITY	QUALIFICATIONS TAKEN/COURSE TAKEN	EXAM RESULTS

# Application Form

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HOW DID YOU HEAR ABOUT THIS VACANCY?

DO YOU HAVE ANY DISABILITIES OR LEARNING DIFFICULTIES THAT MAY AFFECT YOUR EMPLOYMENT WITH US?

DO YOU HAVE A CRIMINAL RECORD? IF YES, PLEASE GIVE DETAILS.

WHAT ARE YOUR INTERESTS OUTSIDE OF WORK?

PLEASE GIVE NAMES AND ADDRESSES OF TWO WORK REFEREES, OTHER THAN YOUR PRESENT EMPLOYER

1:

2:

I CAN CONFIRM THAT TO THE BEST OF MY KNOWLEDGE, THE ABOVE INFORMATION IS CORRECT.  
I ACCEPT THAT PROVIDING DELIBERATELY FALSE INFORMATION COULD RESULT IN MY DISMISSAL.

SIGNATURE:

DATE:

**EQUAL OPPORTUNITIES:** The Hotel seeks to recruit and appoint the best available person for the job, and to encourage the development of all employees to their full potential. The Hotel promotes equality of opportunity. It will take action to ensure that no individuals suffer unlawful discrimination, directly or indirectly, on the grounds of sex, disability, colour, race, nationality, ethnic or national origin.

The Hotel aims to treat all its employees in a fair and consistent manner, promoting good working relationships and encourage high standards of work performance.